

**To:** Srinivasan, Gautam[Srinivasan.Gautam@epa.gov]  
**Cc:** Schmidt, Lorie[Schmidt.Lorie@epa.gov]  
**From:** Prabhu, Aditi  
**Sent:** Fri 11/18/2016 7:54:19 PM  
**Subject:** RE: Updating OGC One Docket - Request for Status  
ARLO Active Cases 11-18-16.xlsx

Hi Gautam - Attached is a spreadsheet of ARLO's active cases.

**Ex. 5 - Deliberative Process**

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I think a number of people have put substantial work into this effort. Unfortunately the database only records when the entries were last modified, so this doesn't capture whether some entries were recently reviewed, deemed accurate, and not changed.

Aditi Prabhu  
Special Assistant, Office of General Counsel  
U.S. Environmental Protection Agency  
(202)564-2473

**From:** Srinivasan, Gautam  
**Sent:** Thursday, November 17, 2016 9:28 PM  
**To:** Prabhu, Aditi <Prabhu.Aditi@epa.gov>  
**Cc:** Schmidt, Lorie <Schmidt.Lorie@epa.gov>  
**Subject:** RE: Updating OGC One Docket - Request for Status

Hi Aditi- We will follow up on this, but is there any additional way to verify what needs to be updated (eg, is there something in lotus that indicates when a docket entry was last updated?). We've pressed staff on this several times, so I'm just not sure how fruitful another generic ask will be. Thanks much.

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202-564-5647 (o)

202-695-6287 (c)

**From:** Prabhu, Aditi  
**Sent:** Thursday, November 17, 2016 3:50 PM  
**To:** OGC HQ Associates <[OGC\\_HQ\\_Associates@epa.gov](mailto:OGC_HQ_Associates@epa.gov)>  
**Cc:** Tate, Ragan <[Tate.Ragan@epa.gov](mailto:Tate.Ragan@epa.gov)>  
**Subject:** Updating OGC One Docket - Request for Status

Hi everyone,

To wrap up this project, I'd like to hear from each Law Office as to whether you have finished updating your Active Cases in the OGC One Docket. Please let me know your status **by noon on Monday, Nov. 21.**

## Ex. 5 - Deliberative Process

If you have any questions, please feel free to reach out to me or Ragan.

Thanks!  
Aditi

Aditi Prabhu  
Special Assistant, Office of General Counsel  
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(202)564-2473

**From:** Mitchell, Stacey  
**Sent:** Tuesday, November 01, 2016 6:26 PM  
**To:** OGC ASSOCIATES <[OGC\\_ASSOCIATES@epa.gov](mailto:OGC_ASSOCIATES@epa.gov)>  
**Subject:** REMINDER - Updating OGC One Docket

All –

A few weeks ago, I asked each of you to prioritize with your staff the updating the OGC One Docket so that we can use it efficiently and effectively during the transition. To track the progress of this effort, we ran a report on the docket for a full picture of the cases currently marked as “active.” That report, **Ex. 5 - Deliberative Process** is attached.

## Ex. 5 - Deliberative Process

Thank you for your continuing attention to this effort. Please finish updating the docket by COB this Friday, **November 4** so that we can run a complete report at that time. More details about what to prioritize are below in my earlier email. Feel free to reach out to Ragan Tate or Aditi Prabhu with any questions.

Thanks again for your attention to this less-than-glamorous task.

Stacey

**From:** Mitchell, Stacey  
**Sent:** Tuesday, October 04, 2016 2:58 PM  
**To:** OGC ASSOCIATES <[OGC\\_ASSOCIATES@epa.gov](mailto:OGC_ASSOCIATES@epa.gov)>  
**Cc:** OGC IO <[OGC\\_IO@epa.gov](mailto:OGC_IO@epa.gov)>  
**Subject:** Updating OGC One Docket

All -

As I mentioned at OGC Senior Staff, it is important for us to update the OGC One Docket. This is a priority now because it will help us keep track of important dates and deadlines during the transition, and it's one of the first things the new leadership team will be interested in. A complete docket will also help quantify what OGC has accomplished.

In working with your Assistants and staff to update the Docket, please focus on the following fields:

## Ex. 5 - Deliberative Process

We have a tight time-frame on this. Please complete this review and update of the Docket **by October 21**. We will be running a docket report at that point to identify all active cases by attorney and any “orphan” cases that need attention.

Finally, as I mentioned, we need to finalize a definition of “active”. As a starting point for discussion (and resolution) tomorrow, we’re proposing :

# Ex. 5 - Deliberative Process

Thank you for prioritizing this effort!

Stacey

Stacey H. Mitchell

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